PATIENT FEEDBACK				
SPECIFIC QIP	QIP ACTIONS	WHAT WILL IMPROVE?	TIMELINE	
 Increase awareness of reporting of complaints. Increase awareness of staff on management of complaints. 	 More signage in waiting areas and Inpatient wards on how to make a complaint or give positive feedback. Monitor response rate after implementation. Compare data in Q3 and Q4 of 2024 Vs data of Q1 2025. Staff trainings on management of complaints, compliance to be 100%. 	More feedback from patients to improve our services.	Q1 2025	

OTHER			
SPECIFIC QIP	QIP ACTIONS	WHAT WILL IMPROVE?	TIMELINE
Increase patients feedback on food services.	 Provide feedback forms, specific to food and food services in the inpatient wards. Inform and encourage patients to fill in the feedback forms. Train kitchen staff on feedback management. 	Improve on the feedback rate. Implement received feedback to improve on kitchen services where possible.	Q1 2025

